



Annual General Meeting May 12, 2022 Minutes

The meeting was called to order at 12:34 pm.

EXECUTIVE MEMBERS PRESENT:

Deborah Torrey, President
Mandy Burgess, Vice President
Kelly Ash, Treasurer
Monty Maddison, Director
Andrew Jones, Director

REGRETS:

N/A

APPROVAL OF AGENDA:

Additions: 3.a) Instruments of Subdivision
6.b) Digital Registry

MOVED: Heather Archibald

SECONDED: Dean Lewis

MOTION: **THAT** the Agenda be approved as circulated with the above noted additions.
MOTION CARRIED

APPROVAL OF MINUTES AGM MAY 10, 2019:

MOVED: Heather Archibald

SECONDED: Kimberly Spinney

MOTION: **THAT** the minutes be approved as circulated.
MOTION CARRIED

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BUSINESS ARISING FROM THE MINUTES/OLD BUSINESS:

INSTRUMENTS OF SUBDIVISION:

MOVED: Heather Archibald

SECONDED: Beverly Gentleman

MOTION: **THAT** the Municipal Development Officers Association of Nova Scotia write the Minister of Municipal Affairs and Housing asking that they consider removing Instruments of Subdivision from the Provincial Regulations, including but not limited to the Provincial Subdivision Regulations.

MOTION CARRIED

TREASURER'S REPORT:

The financial status was provided by Kelly Ash, Treasurer. A financial statement was provided to the membership (copy to be attached to the original of the minutes).

MOVED: Roger Devine

SECONDED: Madelyn Lemay

MOTION: **THAT** the Treasurer's Report be approved as circulated.

MOTION CARRIED

COMMITTEE REPORTS:

Education Committee:

Nothing to report from the Committee.

Peter Nightingale questioned what the role was of the Education Committee and whether the Committee could reach out to schools to advocate for the development officer profession.

Kelly Ashe stated that the Association could reach out to COGS to see if the program is gone for good or if there is potential to bring it back in the future.

Dean Lewis reported that Holland College has a construction technology program that touches on rural and urban development.

Madelyn Lemay stated that she would like to see someone from the Association speak with COGS and Dalhousie University to talk about potential for a one year program at Dal for development control.

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Heather Archibald stated that she would be interested in getting involved in this noting that they should also be advocating to the Planning Association as well.

Peter Nightingale noted that he claims this conference towards his planning credits and he has not been challenged.

It was also noted that as part of the Architect Engineering Program at NSCC Ivany Campus, students are taught to read plans, etc.

MOVED: Madelyn Lemay

SECONDED: Heather Archibald

MOTION: **THAT** the Municipal Development Officers Association of Nova Scotia investigate whether there is an interest by NSCC, COGS and/or Dalhousie University in establishing a program to train development officers.

MOTION CARRIED

Certification Committee:

Monty Maddison advised that two members achieved their Certification: Janet Redden & Peter Nightingale.

NEW BUSINESS:

New Members:

A list of the new members was reviewed and will be attached to the original of the minutes.

DIGITAL PLAN SUBMISSION:

MOVED: Peter Nightingale

SECONDED: Kirsten Duncan

MOTION: **THAT** the Municipal Development Officers Association of Nova Scotia write the Minister of Service Nova Scotia & Internal Services as well as the Office of the Registrar to have them investigate the ability to move to digital submission.

MOTION CARRIED

NEW CORRESPONDENCE:

Nothing to report.

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SPRING CONFERENCE 2023

Members were asked for suggestions for the location of the next conference in 2023. After discussion, it was decided by the membership that the Spring Conference 2023 will be held at Old Orchard Inn.

ELECTIONS:

This year all positions were up for Nomination and Election where appropriate. Mr. Colin Forsyth agreed to run this years' Elections and the meeting was turned over to Colin.

- President
- Vice President
- Director (1)
- Director (2)
- Treasurer
- Secretary

Colin called for nominations for the position of President. Andrew Jones offered for the position of President. Colin called for nominations once, twice and a third time declaring Andrew Jones President of the Association.

Colin called for nominations for the position of Vice President. Peter Nightingale was nominated for the position of Vice President. Colin called for nominations once, twice and a third time declaring Peter Nightingale Vice President of the Association.

Colin called for nominations for the position of Secretary. Kirsten Duncan was nominated for the position of Secretary. Colin asked if there were any further nominations. Colin called for nominations once, twice and a third time declaring Kirsten Duncan Secretary of the Association.

Colin called for nominations for the position of Treasurer. Heather Archibald was nominated for the position of Treasurer. Colin asked if there were any further nominations. Colin called for nominations once, twice and a third time declaring Heather Archibald as Treasurer of the Association.

Colin called for nominations for the position of Director (2). Marcia Elliott was nominated for the position of Director (2). Colin asked if there were any further nominations. Colin called for nominations once, twice and a third time declaring Marcia Elliott Director (2) of the Association.

Colin called for nominations for the position of Director (1). Mandy Burgess was nominated for the position of Director (1). Colin asked if there were any further nominations. Colin called for nominations once, twice and a third time declaring Mandy Burgess Director (1) for the Association.

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ADJOURNMENT:

MOVED: Dean Lewis

MOTION: **THAT** the 2022 AGM Meeting stand adjourned.
MOTION CARRIED (1:17 pm)

PRESIDENT

SECRETARY

DATE APPROVED